



COMMITTEE REPORT

COMMUNICATIONS

DATE: January 10, 2022

ATTENDEES: Councillor Tim Fox (Chair), Councillor Pat Septon (Vice Chair), Mark Murray, Nancy Moore, Emily Gregory (Staff)

REGRETS: Cindy Hackett

The Communications Committee met on Monday, January 10, 2022 @ 5:30 pm.

Committee Report of December 6, 2021

The Committee had no comments. Moving forward, we will remove the review of the previous month's report from the agenda because it is circulated to the committee prior to submission to the assistant clerk for inclusion in the Council package and committee members therefore have had the chance to comment on the report without needing to go over it again at the next committee meeting.

An update on projects were provided:

Holiday Newsletter:

The Holiday Newsletter arrived in mailboxes very close to Christmas. We believe that we had it to the printer in time and that they got it to Canada Post on time, but it did not get delivered until much later than we anticipated. For 2022, we will plan to have the newsletter in mailboxes just prior to the Christmas Tree Lighting.

Hanwell Herald Winter Edition

- A photo was selected for the front cover by the committee prior to the meeting
- A first draft was presented and the committee made suggested edits
- Emily will have another draft to the committee by Friday, January 14, 2022 for final revisions and will get it to the printer as soon as possible after making final edits.

Hanwell Herald Spring Edition

- The Committee discussed potential stories for the Spring edition:
 - School safety
 - Meet our new School Principal
 - Outdoor Adult Gym
 - Speeding (new radar signs)
 - Adding a Ward Map to the Herald so that people know who their Ward Councillor is.
- The Committee would like to mail the Herald to Kingsclear residents in light of the expected changes to the community's boundaries as per the White Paper

12 Month Plan

- Tim reached out to Council and ask them to ask their committees for input into the 12 Month Plan
- Information was received and put onto a flip chart by Emily prior to the committee meeting
- The committee discussed the year and added items to the list on the chart



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- Tim will take the flip chart sheets and put them into a calendar by Friday, January 14, 2022 and send this to all committee members
- Committee members are asked to review the calendar and provide additional input
- The 12 Month Plan will be a living document – a tool for staff and the committee as we move forward

Hanwell Calendar of Events

We discussed trying to create a centralized calendar of events for the public, businesses, churches and Council – a centralized space for all activities within the Hanwell Community to contribute. Pat is interested in taking this on.

Next regular meeting will be held on February 7, 2022 at 5:30 pm

Meeting Adjourned at 6:55 pm.

Respectively Submitted,

Councillor Tim Fox (Chair)