

DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:

Meetings may be held via WebEx. If this occurs, the meetings will be open to the public only via phone by contacting the Clerk; meetings are open to the public, however if public wishes to attend in person, contact the Clerk prior to coming so that social distancing protocols will be met – we are not encouraging “drop ins” during this time.

HANWELL

Rural Community
Regular Meeting of Council
November 17, 2021
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Darren MacKenzie, Councillor Pat Septon, Clerk/Treasurer Terri Parker, Assistant Clerk/Assistant Treasurer Sherri Johnston, and Upper Kingsclear Fire Chief Murray Crouse

Regrets: Councillor Morgan MacPherson

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie to approve the agenda with the following amendment:

Add 17f.) Maternity Leave Approval for Councillor Morgan MacPherson

Unanimously Carried #16-11-2021

3. Adoption of Minutes:

- a) **Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to adopt the minutes of the October 20th, 2021, Regular Meeting of Council with the noted amendments.

Unanimously Carried #17-11-2021

- b) **Moved by** Councillor Pat Septon and **seconded by** Councillor Tim Fox to adopt the minutes of the November 10, 2021, Special Meeting of Council.

Unanimously Carried #18-10-2021

4. Public Input/Inquiries (10 minutes max.)

5. **Disclosures**

None

6. **Reports:**

Fire Chief Murray Crouse presented a fire department report for Council. He noted that it was a quiet month. They responded to two motor vehicle accident calls, a fire alarm call and a medical assistance call.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to receive the Fire Department report for October 2021 as presented.

Unanimously Carried #19-10-2021

7. **Presentations**

8. **Permit Applications**

a) There were 7 building permits, and 0 development permit for October 2021.

9. **Proclamations**

None

10. **Petitions and Delegations**

None

11. **Business Arising:**

12. **Correspondence:**

a) Letter from resident re: Sprockids Program

Moved by Councillor Pat Septon and **seconded by** Councillor Holly Hyslop to receive the correspondence from a resident inquiring about the possibility of starting up a Sprockids program in Hanwell as part of Hanwell Recreation.

Unanimously carried #20-11-2021

b) Letter from UMNb: re Thank you

Moved by Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah to receive the correspondence addressed to Mayor and Council thanking them for their membership for the last year and wishing them a Happy Holidays and Happy New Year.

Unanimously carried #21-11-2021

- c) Letter from resident: re Road Safety
Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to accept the correspondence from a resident with road safety concerns and direct and authorize the clerk to forward the concerns to the transportation committee, DTI and the RCMP.
Unanimously carried #22-11-2021

13. Meetings and Special Events:

Mayor's Report

- Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Mayor's report as presented.
Unanimously Carried #23-11-2021

14. Committee Reports:

- a) **Age Friendly:**
Moved by Councillor Tim Fox and **seconded by** Councillor Pat Septon to receive the Age Friendly report as presented.
Unanimously Carried #24-11-2021
- b) **Communication:**
Moved by Councillor Tim Fox and **seconded by** Councillor Holly Hyslop to receive the Communication report as presented.
Unanimously Carried #25-11-2021
- c) **Economic Development:** Did not meet.
- d) **Emergency Measures**
Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to receive the Emergency Measures report as presented.
Unanimously Carried #26-11-2021
- Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to remove Ken Mills as a member from the Emergency Measures committee.
Unanimously Carried #27-11-2021
- We would like to thank and acknowledge the dedication that Mr. Mills has brought to the committee.*
- e) **Finance:** Did not meet.

f) **Governance and Policies:**

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to receive the Governance and Policies report as presented.

Unanimously Carried #28-11-2021

g) **Parks and Recreation:**

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Parks and Recreation report as presented.

Unanimously Carried #29-11-2021

h) **Transportation:**

Moved by Councillor Pat Septon and **seconded by** Councillor Tim Fox to receive the Transportation report as presented.

Unanimously Carried #30-11-2021

15. Treasurer's Report

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to receive the Treasurer's report.

Unanimously Carried #31-11-2021

16. Old or Unfinished Business

- a) School Capital Project
- b) Bench Fit Program
- c) Feasibility Study – Transportation
- d) Accessibility Trail
- e) Recreation Building (Church)
- f) Fredericton Regional Aquatic Centre
- g) Ralph Gorman Playground

17. New Business

- a) Regional Aquatic Centre Project

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to appoint Assistant Clerk/Treasurer Sherri Johnston to sit on the steering committee of the Regional Aquatic Center Project on behalf of the Rural Community of Hanwell.

Unanimously Carried #32-11-2021

- b) Canada Community Building Fund – 5 Year Capital Investment Plan

Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie “that the document entitled Rural Community of Hanwell Five-Year Capital Investment Plan for the Canada Community Building Fund Administrative Agreement 2019-2023 be adopted.”

Unanimously Carried #33-11-2021

c) Christmas Closure

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah that approval be given to the Clerk to close the municipal office from December 23rd and resume opening on Tuesday, January 4th. Staff will be required to use vacation or lieu time for this closure.

Unanimously Carried #34-11-2021

d) Remuneration of Council

Moved by Councillor Pat Septon and **seconded by** Deputy Mayor Susan Jonah that effective January 1, 2022, the salaries for Mayor and Council be increased to reflect the NB consumer price index (CPI) yearly average when announced plus an additional 2%.

Yes Votes: Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox and Councillor Pat Septon

No Votes: Councillor Darren MacKenzie

Motion Carried #35-11-2021

e) Approval of unused vacation

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Tim Fox to permit staff to carry over any unused vacation days on the condition that they be used before April 1, 2022.

Unanimously Carried #36-11-2021

f) Maternity Leave for Councillor Morgan MacPherson

Moved by Councillor Darren Mackenzie and **seconded by** Councillor Pat Septon

WHEREAS Remuneration By-Law #02-2014 states that council members must attend a minimum of 80% of Regular Meetings of Council per calendar year unless they have a valid excuse which has been approved either in advance or at the next Regular Meeting of Council following the absence, by the majority of Council members, and

WHEREAS Councillor MacPherson announced the birth of her baby,

THEREFORE I move that council approve Councillor MacPherson's maternity leave as a valid excuse until our Regular Meeting of Council in January and if additional time is required the leave of absence can be brought forward at the January 2022 meeting of council for approval.

Unanimously Carried #37-11-2021

18. Upcoming Activities:

- a) Christmas Craft Fair – November 20, 2021, 10am to 4pm
- b) Ribbon Cutting Ceremony for new ladder truck – November 21, 2021 at 2pm
- c) Christmas Tree Lighting and Open House – November 28, 2021, 6-8pm
- d) Age Friendly Committee Meeting – November 30, 2021 at 7pm
- e) Communication Meeting – December 6, 2021 @7pm
- f) Transportation Meeting – December 6, 2021 @ 7pm

- g) Administration Meeting – December 8, 2021 @ 7pm
- h) Parks and Recreation Meeting – December 14, 2021 @ 7pm

19. Closed Session:

20. Date, Time, and Location of next meeting

Regular Council Meeting, December 15, 2021 @ 7:00 pm
Council Chambers

21. Adjournment

Moved by Councillor Pat Septon and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 8:26 pm.

Unanimously Carried #38-11-2021

Respectfully submitted by,

Sherri Johnston
Assistant Clerk/Treasurer

Certified Correct,

Terri L. Parker
Clerk/Treasurer

Dave Morrison
Mayor